**Directions:** This tool is intended to help facilities with formulate and execute local antibiotic stewardship interventions. When initiating an intervention, complete this form to the extent possible, and update it to document progress during the intervention.

Checkpoint Tool – Long-Term Care

AHRQ Safety Program for Improving Antibiotic Use

**Name of Intervention\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

| Checkpoint | Specific Description of Plans for Each Step | Start Date | Projected Completion Date |
| --- | --- | --- | --- |
| 1. Gather a motivated team. | * [Name and role] * [Name and role] * [Name and role] |  |  |
| 2. Brainstorm and identify opportunities for improvement. | [Enter final improvement project including goals, scope, and duration] |  |  |
| 3. Obtain baseline data. | [Describe data needed and how it will be collected] |  |  |
| 4. Plan intervention and train involved staff. | [Describe intervention and training plan] |  |  |
| 5. Implement intervention. | [Describe progress with intervention] |  |  |
| 6. Collect outcomes. | [Describe progress with outcomes] |  |  |
| 7. Share outcomes with stakeholders. | [Describe plan to disseminate findings] |  |  |